



Knowledge for Creating
and Sustaining
the Built Environment

Santa Clara Valley Board Meeting Minutes - Draft

Biltmore Hotel and Suites
2151 Laurelwood Road
Santa Clara, California

3 April 2014

- I. The meeting was called to order by Chapter President Julie Barrett at 5:05 p.m.
- II. Attendees:
 - A. Board Members Present; Julie Barrett, CSI, CDT – President; Rietta McCain, CSI, CCCA, AIA, – Vice President, Jim Morelan, CSI, AIA,– Director; Jim O’Keefe, CSI -Treasurer; Maia Gendreau, AIA, CSI, CDT- Secretary; Rose Garrison, CSI –Director, Jim Morelan, CSI, AIA, LEED-GA - Director; Albert Wege III, CSI, CCCA, AIA, LEED AP - Director.
 - B. Region Director: not present.
 - C. Committee Chairs: Robert Anderson, Website
 - D. Members: none
- III. The minutes of the MARCH meeting were reviewed by those present. The minutes are amended under item VII.V.4 to replace the word “directed” with “requested”. Minutes are filed as amended.
- IV. Treasurer’s Report:
 - A. Scholarship fund: the Treasurer suggests that Albert write a short brief for the newsletter announcing the scholarship fund.
 - B. The budget is running negative this month since the insurance was paid out.
 - C. The June membership appreciation program is seeking sponsors with the intent of the event being self-funding. The event will be free to members.
- V. Region Director’s Report:
 - A. The West Region Conference will be held in Hawaii at the end of the month, Krista will be attending.
- VI. President’s Report:
 - A. CSI Academies is coming to San Francisco in APRIL 16 to 18, 2015. San Francisco is the host chapter, and Julie has requested San Francisco open up the reception to the Bay Area chapters. Volunteers may needed for the event!
 - B. Julie will be attending the West Region Conference in Hawaii.
- VII. Unfinished Business:
 - A. Scholarship fund: Albert and Jim M are planning to get together and report to the board.
- VIII. New Business:
 - A. Election results: 26 ballots of 61 are received. The slate of candidates is elected:
 1. President: Rietta McCain, CSI, CCCA, AIA, LEED AP ID +C
 2. Vice President: Rose Garrison, CSI
 3. Treasurer: Jim O’Keefe, CSI
 4. Director: Katia Griggs, CSI
- IX. Committee Reports
 - A. Membership: one new member.
 - B. Education Seminar: no report.
 - C. Programs/Technical/Social: programs are scheduled through the end of the year:
 1. April: glassboard
 2. May: LEED VI overview
 3. JUNE: membership appreciation
 4. July: The Golden Gate Bridge 75th anniversary
 5. August: Exterior wall Thermal Performance
 6. September: parking day
 7. October: Hi speed rail update

- 8. November: the Building Code update
- 9. December: Holiday Party

- D. Continuing Education: Tonight's program is not registered. The information about the program has been reported to AIA but Rietta has not heard back.
 - E. Greeter/Raffle: There will be two bottles of wine and the marble draw.
 - F. Editor: Deadline is next THURSDAY, April 10th the deadline for the MAY newsletter is quite short is the day after the meeting.
 - G. Historian: Dave Ingram had several boxes of historical documents, which Jim transported to Julie Brown and the records were sorted.
 - H. Awards: The meeting next month will be a membership appreciation event. Sponsors are being invited to donate. Past Presidents will be invited.
 - I. Website: Robert Anderson: Bob is still in transit and the old website has not been updated. The Microsite is up, but people don't know how to find it. We need a link from the old website to the microsite. Kevin also put tonight meeting on Facebook.
 - J. Operating/House: 19 attendees are coming tonight.
 - K. Toys-for-Tots: no report.
 - L. Marketing: We still have no chair.
- X. Announcements: none.
- XI. The meeting was adjourned by Chapter President Julie Barrett 5:46 at p.m.