



Santa Clara Valley Board Meeting Minutes - Draft
31 March, 2016

Hawley Peterson Snyder Architects Office
1237 E. Arques, Suite B
Sunnyvale, California

- I. The meeting was called to order by Chapter President Rose Garrison at 5:05 p.m.
- II. Attendees: Total of 10 in attendance
 - A. Board Members Present:
 1. Rose Garrison, CSI – President
 2. Terri Sudbrook, CSI, AIA – Secretary
 3. Jim O'Keefe, CSI – Treasurer ON PHONE
 4. Rietta McCain, CSI, CCCA, AIA, LEED AP ID+C– Past-President
 5. Jim Morelan, CSI, AIA, LEED AP – Director ON PHONE
 6. Katia Griggs, CSI – Director
 7. Tina Gonzales, CSI – Director
 8. Nick Vadasz, CSI – Director
 - B. Committee Chairs: Mike Baker, (Co-Greeter/Raffle)
 - C. Member: Faith Chien
- III. The minutes for the March 2016 were reviewed by those present. Minutes were amended.
 - A. Under New Business add – Slate of candidates where presented and approved as submitted.
- IV. Treasurer's Report:
 - A. Balance Sheet for March 31, 2016 has not been generated and will be issued on April 1st. Document will be sent to the board by Jim.
- V. Region Director's Report:
 1. No report.
- VI. President's Report:
 - A. Rose reminded the group to register for the West Region Conference (in Tahoe) on May18-22, 2016 for leadership training.
 - B. Rose sent an e-mail to SF and East Bay CSI chapters regarding the Holiday Party our chapter is planning. We will receive an update at a future meeting.
 - C. Rose discussed possible options to our June Award meeting.
 1. Rose suggested recognizing new members during this meeting.
 2. Rose and Jim will collaborate on ideas to present to the board before our June meeting.
- VII. New Business
 1. Voting ballots were counted and tallied at our board meeting. (Thank you Katia and Rietta)
 - a) Our chapter had a record breaking total of 32 votes.
 - b) Congratulations:
 - Maia Gendreau, CSI, CDT, AIA for PRESIDENT
 - Terri Sudbrook, CSI, AIA for VICE PRESIDENT/PRESIDENT ELECT
 - James O'Keefe, CSI for TREASURER
 - Jim Morelan, CSI, AIA, LEED AP for DIRECTOR
 - Katia Griggs, CSI for DIRECTOR
 - c) There were two handwritten entries for the open SECRETARY position.
 - Rose Garrison and Hannah Moyer
 - Maia will speak with Hannah to see if she is interested in the secretary position.
 - Rose declined the nomination.
 2. New member badges
 - a) Rose will reach out to vendor who makes our badges. Currently they are not responding to our new orders.

VIII. Old Business

1. Reach out to local colleges for attending future West Regional Conference event.
 - a) Rose and Jim M. will collaborate on this issue and we will put this on the agenda for the upcoming budget meeting.

IX. Committee Reports

- A. Membership: Katia reported membership totals – 60 professionals, 4 emeritus, 6 retired and 3 emerging professionals
 1. Grand total of 73 members. (43.8% voted way to go CSI SCV chapter)
 2. Anniversaries and new members will be acknowledged in our May chapter meeting by Maia.
 3. Katia to call CSI institute to discuss duplicate names on our chapter list.
 - B. Education Seminar:
 1. Committee for Waterproofing Disasters Seminar met (Maia, Katia, Nick and Robert).
 - a) Date for seminar is scheduled for June 3rd, 2016
 - b) Venue: Pipe Trades Training Center (PTTC)
 - 780 Commercial Street, San Jose, CA
 - c) Ten table tops
 - One table top has been sold - reported by Katia
 - d) Speakers have been retained
 - e) Advertising strategy is in development
 - f) Catering/target dates/insurance are all on track
 - Maia has a quote for insurance and will present at a later meeting.
 - C. Programs/Technical/Social:
 1. Meetings for 2016
 - a) April - AP+I energy building April is a joint meeting with AIA SCV
 - b) May - Composition Metal Panel
 - Alpolic and North-Clad manufacturers are scheduled to present – Katia is working on the details
 - c) June awards and installation meeting
 - d) July at SFO terminal
 2. Rose requested a separate meeting with the Programs Committee to talk about upcoming presentations.
 - D. Continuing Education: Rietta confirmed that the Waterproofing Disasters Seminar will be registered for AIA Learning Units.
 - E. Greeter/Raffle: No report from committee
 1. Jim offered to take home wine from Ron R (May meeting). These bottles will be raffled off at future meetings. Thank you so much Ron for your gracious offer.
 2. Rose offered to raffle off SF Giants tickets at our June Awards meeting.
- .Editor: Newsletter content deadline is April 14th at noon
- F. Historian: No report
 - G. Awards: Committee is actively engaged.
 - H. Website: April's flyer is posted on website. It was discussed that our website refers to our old meeting location at the Biltmore. Rietta stated that the new venue will be updated to Fiorillo's.
 - I. Operating/House: No report from committee
 1. Rose mentioned that she will work with Hannah to select the menu for the remainder of this year.
 - J. Toys-for-Tots: Update from Rose in early October.
 - K. Marketing: Katia reported
 1. Still waiting on Cascadia's check.
 2. North-Clad paid for table top in May
 3. Katia and Rietta to confirm if vendors listed on our website have paid
 - a) Katia requested a list of these vendors. Rose will resend list to Katia.

X. Announcements/Comments/Open Forum:

- A. Program coming to SF CSI – 2016 Construction Forecast by Cliff Brewis VP of Operation Dodge Data & Analytics on Wednesday, April 13, 2016 6-8:30 pm at Marriott Union Square.
 1. SCV CSI is looking to have this program for next year. Mike Baker volunteered to work with Kevin Norman to get this presenter.

XI. The meeting was adjourned by Chapter President Rose Garrison at 6:05 p.m.