



Fiorillo's Restaurant  
638 El Camino Real  
Santa Clara, CA

- 1 The meeting was called to order by Chapter President Maia Gendreau at 5:00 p.m.
  - A Attendees
    - 1 Board Members Present
      - a Maia Gendreau, CSI, CST, AIA, President
      - b Terri Sudbrook, CSI, AIA, Vice-President
      - c Rose Garrison, CSI, Past President
      - d Jim Morelan, CSI, AIA, LEED AP, Director
      - e Nick Vadasz, CSI, Director
    - B Region Director: Krista Nelson, RA, CSI, CDT, LEED EDAC – not present
    - C Committee Chairs: Mike Baker, CSI
    - D Members : None
- 2 The minutes of the June 30, 2016 meeting were reviewed by those present.
  - A Minutes are approved as distributed.
- 3 Treasurer's Report:
  - A Treasurer's report is filed for review.
  - B FY17 Budget:
    - 1 The budget for FY17 is presented as annotated at the Strategic Planning Session with additional monies added for Student dinners, invited guests and potential new members dinners, and West Region Director travel fund increased for the Mid-year meeting.
      - a A motion is made to amend the proposed budget to add \$100 for President Expenditures, seconded, passes.
      - b A motion is made to accept the budget as amended, seconded, passes.
- 4 Region Director's Report:
  - A West Region Conference schedule:2017 Puget Sound, 2018 Cook Inlet Alaska, 2019: Los Angeles
  - B Krista will not be able to attend the meeting NOVEMBER 4<sup>th</sup>.
    - 1 Terri will possibly attend the MID-YEAR meeting as a part of Leadership training.
- 5 President's Report:
  - A Certification Exams registration deadline August 29.
  - B Construct: Austin, Sept 7-9
  - C Institute website is still not operating properly:

- 1 Specifically the mail tool, login and password modification, and microsite admin portal.
- 2 Estimated resolution: COB Friday.
- D CONGRATULATIONS Santa Clara Valley Chapter on REPEAT winning of the Outstanding Chapter Commendation at Institute.
  - 1 Maia and Terri will be attending the awards event Sept 8 at Construct.
  - 2 Maia would like to issue an announcement to the West Region so all the chapters have the opportunity to celebrate with us in AUSTIN.
- 6 Unfinished Business:
  - A FY 15-16 Annual Report: Rose has a completed draft and will circulate for proofing to Rietta and Maia.
  - B Jim Morelan and Nick Vadasz completed the Annual Financial Review and verified the Treasury is maintained accurately.
    - 1 The taxes may now be filed, the deadline is NOVEMBER, so there is plenty of time.
- 7 New Business:
  - A Open Committee Chairs: Secretary.
- 8 Committee Reports:
  - A Membership: We have 72 total: 4 emerging professional, 58 Professional, 4 Emeritus, 6 Retired.
  - B Education Seminar: No Report
  - C Programs/technical/ Social:
    - 1 This month's meeting is registered with AIA
    - 2 Monies from July 13 joint event disbursal: thanks to Dunn-Edwards sponsorship, a significant profit was realized.
    - 3 Tri-Fold Brochure: The tri-fold brochure is available for this evening and the programs list can be updated as the calendar is filled. Maia has the doc file for the brochure.
  - D Continuing Education: This program for AIA CEU.
  - E Greeter Raffle: Raffle items:
    - 1 New bring a colleague to dinner coupon, two bottles of wine, a third bottle was donated by Carl Falchetta of Sherwin Williams.
  - F Editor: Deadline for the August Newsletter is Thursday, August 11<sup>th</sup> at noon.
  - G Historian: No report.
  - H Awards: No Report.
  - I Website: Topics through to the end of the year except NOVEMBER are posted on the website
  - J Operating House:
    - 1 26 are signed up for tonight. Terry Martin Architect walked-in as well, so total was 27.
    - 2 No sponsors are signed up for tonight's meeting.
    - 3 We will try the no-host wine tonight.
  - K Toys for Tots: no report.
  - L Marketing Committee: No report.

- 1 SCV AIA is reportedly planning some sort of industry event, September 28(?) at Samsung Headquarters.
  - 2 SF AIA is also planning an industry event, Symposium by Design, October 29, 2016
- 9 Announcements/Open Discussion:
- A Certification: Terri Sudbrook offers to host a certification study group and will make an announcement at the meeting tonight.
- 10 The meeting was adjourned by Chapter President Maia Gendreau at 5:46 p.m.