



Santa Clara Valley Board Meeting Minutes

AUG 3, 2017

Fiorillo's Restaurant
638 El Camino Real
Santa Clara, California

- I. The meeting was called to order by Chapter President Terri Sudbrook at 4:59 p.m.
- II. Attendees:
 - A. Board Members Present:
 1. Terri Sudbrook, AIA, CSI, CDT – President
 2. Ron Ronconi, CSI, AIA – Vice-President
 3. Nick Vadasz, CSI – Treasurer
 4. Tim Deal, CSI - Secretary
 5. Maia Gendreau, CSI, CDT, AIA– Past President
 6. Katia Griggs, CSI – Director
 7. Jim Morelan, CSI, AIA, LEED AP – Director
 8. Bill Kelly, CSI – Director
 - B. Region Director: Julie Barrett CSI, CDT
 - C. Committee Chairs:.
 - D. Members:
- III. The minutes of the June meeting were reviewed by those present. Minutes are approved as distributed.
- IV. Treasurer's Report:
 - A. Nick received the checkbook and other materials today and will have the report next week.
 - B. Conference call for the annual budget on July 18 was successful. All members on call were in agreement. A general consensus of budget FY17-18 was agreed to, we have ratified our budget. The official document will be distributed at the next board meeting.
 - C. Terri requested that the Treasurer complete our Annual Financial Review before the next board meeting. Task team of Jim M, Jim O, and Nick to complete the review.
- V. Region Director's Report:
 - A. See President's report on region news.
- VI. President's Report:
 - A. Update on the ongoing discussion regarding the West and Pacific Northwest regions combining. They are currently receiving comments however there has been opposition from several parties. Update on regions combining ill be discussed at each board meeting.
 - B. The West Region Leadership Conference is coming up on November 3-4, 2017 and will be held at the Embassy Suites in Walnut Creek, CA. This would be a good opportunity for Ron, Nick, and Tim, especially since it is local.
 - C. We are celebrating Dennis Kobza and his 50 years of CSI membership tonight. We will send a picture and story to National and the Construction Specifier magazine.
 - D. On August 19, 2017 the San Francisco CSI chapter is hosting a Give Back event. Please contact Meredith Marschak at 510-542-2000 by August 7th or sign up at <http://www2.na-sika.com/give-back-day> if you are interested in attending.
 - E. Review of the strategic meeting action plan
 1. School outreach:
 - a) We need a committee to run with this, possibly co chairs of Jim M and others...
 - b) Start planning for a joint meeting with the San Francisco chapter in February or March for the ASC competition review
 2. Fundraising:
 - a) Several tradeshow ideas discussed including both day time and evening events

- b) Katia is spearheading a wine & cheese mini tradeshow tentatively set for April 2018 on a Thursday evening. Location is in Redwood City and we will sell vendor booths and wine glasses. Wine donations will be solicited from local wineries.
- c) Need committee members to assist Katia. Terri will send out an email for setting up a conference call.
- 3. Joint Holiday party with AIA – not in 2017, perhaps 2018
- 4. Raffle:
 - a) We have the “call for donations” sign ready for the table. Thank you Katia for getting the sign made.
 - b) We will be looking for additional raffle prizes this year like event tickets and will also offer CSI swag
 - c) There will be a hidden question in the newsletter and the first member to give the correct answer at the following dinner check in will receive an additional raffle ticket.
 - d) Patrick will join Pete on the raffle committee

VII. Unfinished Business

- A. Welcome new board members for FY 2017-18
- B. Ratified the budget for FY 2017-18, this was done on the budget conference call
- C. Update to the bylaws. Terri asked Maia to complete the bylaw edits under reimbursement for CONSTRUCT. Maia confirmed that the edits are complete.

VIII. New Business

- A. Volunteers for the holiday party – need to discuss with Rose
- B. Raffle donations. We have wine from Ron as well as gift cards from Bill.

IX. Committee Reports

- A. Membership: 69 members; 56 Professional, 4 Emeritus, 3 Retired, 6 Emerging Professional
 - 1. Milestones: 15 years – Patrick Raney
 - 2. There has been some clarification made between the student, emerging professional, and professional levels. We discussed a brief review of the definitions of CSI membership types. Definitions were issued in an email from CSI National
- B. Education Seminar: No report
- C. Programs/Technical/Social:
 - 1. Bill discussed a building safety topic from SJPD, he has been in talks with Eddie Garcia
 - 2. Katia has a potential speaker for NFPA 285 in Feb 2018
- D. Continuing Education: Tonight’s speaker will be reporting directly to AIA for credit
- E. Greeter/Raffle: No report
- F. Editor: Deadline is Thur, Aug 17th at noon. Extra week due to the long month.
- G. Historian: No report
- H. Awards: From Maia, CSI-SCV as selected to receive the 2017 Outstanding Chapter Award!
- I. Website: No report
- J. Operating/House: 30 dinners and 1 program only tonight
- K. Toys-for-Tots: No report
- L. Marketing: 1 table top for tonight. Overall marketing is going well

X. Announcements: None

XI. The meeting was adjourned by Chapter President Terri Sudbrook at 6:00 p.m.