



## Santa Clara Valley Board Meeting Minutes - Draft

Fiorillo's  
638 El Camino Real  
Santa Clara, California

4 February, 2016

- I. The meeting was called to order by Chapter President Rose Garrison at 5:00 p.m.
- II. Attendees: Total of 12 in attendance
  - A. Board Members Present:
    1. Rose Garrison, CSI – President
    2. Maia Gendreau, CSI, CDT, AIA – Vice President
    3. Terri Sudbrook, CSI, AIA – Secretary
    4. Jim O'Keefe, CSI – Treasurer
    5. Rietta McCain, CSI, CCCA, AIA, LEED AP ID+C– Past-President
    6. Katia Griggs, CSI – Director
    7. Jim Morelan, CSI, AIA, LEED AP - Director
    8. Nick Vadasz, CSI – Director
  - B. Region Director: Krista Nelson, RA, CSI, CDT, LEED
  - C. Committee Chairs: Kevin Norman (Education), Bob Hemphill, CSI and Billy Kelly, (Co-Greeter/Raffle)
  - D. Members: none.
- III. The minutes for the January 2016 were reviewed by those present. Minutes are approved as presented.
- IV. Treasurer's Report:
  - A. Balance Sheet as of January 31, 2015 was distributed at meeting and reviewed by those present.
    1. Copy will be included with meeting minutes.
  - B. A brief update was given for the Budget vs. Actual 2014-2015.
  - C. Raffle for tonight's marble draw is \$700.
  - D. Jim confirmed that he is actively working with our insurance carrier to getting bids and quotes for Board member insurance. We will receive information within the next two weeks for the board to evaluate.
- V. Region Director's Report:
  - A. No report given.
- VI. President's Report:
  - A. Rose stated that our meeting in April is a joint meeting with AIA SCV. Rose would like to have our regular board meeting (first Thursday of the month) which is April 7<sup>th</sup>.
    1. Terri offered to host the board meeting at HPS in Sunnyvale.
    2. Reminder April 20<sup>th</sup> is our joint meeting.
  - B. Rose reported attending an event for CSI Foundation.
  - C. Rose and Maia met with San Francisco chapter CSI to discuss:
    1. Joint meeting in July.
    2. Proposed having our tri-chapter holiday party in Santa Clara.
  - D. Student competition for associated school for construction event in Sparks, Nevada
    1. Rose will send the link to this event.
- VII. New Business
  - A. Chapter dues rate changes were discussed.
    1. Current rate for membership dues to SCV CSI is \$65.
    2. Nick made a motion to raise our membership dues to \$75 standard membership, \$23 student and \$0 retirees to remain the same.
      - a) Jim seconded the motion
      - b) Will be the lowest cost in the region for membership dues to a professional organization.
      - c) Let the record show; the motion carries.

VIII. Old Business

- A. Nominating Committee.  
1. Katia and Jim have agreed to director positions.

IX. Committee Reports

- A. Membership: Katia reported membership totals – 59 professionals, 4 emeritus, 6 retired and 3 emerging professionals for a grand total of 72 members.  
1. Two new members.  
2. Katia will investigate if a report can be generated by CSI National to see if or when a member has dropped off or not.
- B. Education Seminar:  
1. Committee for Waterproofing Disasters Seminar met (Maia, Katia, Nick and Robert).  
a) Maia presented the proposed budget  
b) Date for seminar is scheduled for June 3<sup>rd</sup>, 2016  
c) Venue: Pipe Trades Training Center (PTTC)  
• 780 Commercial Street, San Jose, CA  
d) Ten table tops  
e) Looking at four speakers  
f) Will serve a light breakfast  
g) Discussed having speakers in place my mid-March  
h) Brown paper tickets to purchase seminar  
i) \$85 for attendees and \$150 for table top
- C. Programs/Technical/Social:  
1. Meetings for 2016  
a) February - Leland Stanford State Park Mansion  
b) April - AP+I Zero Net Energy Building April is a joint meeting with AIA SCV  
c) May - Composition Metal Panels  
d) June awards and installation meeting  
e) July at SFO terminal – joint meeting with CSI SF  
2. Kevin requested if board could help with writing bio's for program presenters.
- D. Continuing Education: Tonight's presentation is registered
- E. Greeter/Raffle: Three bottles of wine, thank you Ron Ronconi.
- F. Editor: Newsletter content deadline is February 11th at noon
- G. Historian: No report
- H. Website: Everything has been posted.
- I. Operating/House: Tonight's program is 40.  
1. Need to discuss at a future meeting whether spouses or significant others can be charged for attending a program at membership dinner costs or not.
- J. Toys-for-Tots: No report
- K. Marketing: Katia has accepted this committee position.

X. Announcements: No report

XI. The meeting was adjourned by Chapter President Rose Garrison at 6:00 p.m.