



HPS Architects
1237 E Arques Ave. Ste B
Sunnyvale, CA

- 1 The meeting was called to order by Chapter President Maia Gendreau at 5:05 p.m.
 - A Attendees
 - 1 Board Members Present
 - a Maia Gendreau, CSI, CST, AIA, President
 - b Terri Sudbrook, CSI, AIA, Vice-President
 - c Rose Garrison, CSI, Past President
 - d Jim Morelan, CSI, AIA, LEED AP, Director
 - e Tina Gonzales, CSI, Director
 - f Katia Griggs, CSI, Director
 - g Nick Vadasz, CSI, Director
 - B Region Director: Krista Nelson, RA, CSI, CDT, LEED EDAC
 - C Committee Chairs: Mike Baker, CSI, Bill Kelly CSI
 - D Members : None
 - 2 The minutes of the June 2, 2016 meeting were reviewed by those present.
 - A Minutes are approved as distributed.
 - 3 Treasurer's Report: Jim Okeefe is absent.
 - A Since the board meeting is being held in advance of the start of the month, bank statements are not available. No report.
 - 4 Region Director's Report: No report.
 - 5 President's Report:
 - A A revised Board and Chair Roster is distributed.
 - B A copy was sent to Eric Camin, West Region President, as requested.
 - 6 Unfinished Business:
 - A FY 15-16 Annual Report: Rose is just about complete. It's due in August. Rose has been waiting to get some membership information from Institute.
 - B Strategic Planning session: Maia put up a Doodle meeting coordinating calendar. Half the invitees have responded. It's likely to be July 23 or 30.
 - 7 New Business:
 - A Annual Financial Review Committee: Nick and Jim Morelan will serve.
 - B Open Committee Chairs: Secretary.
 - 8 Committee Reports:
 - A Membership: We have 71 total. Katia called four renewals, and two have renewed.
 - B Education Seminar:
 - 1 See written report.
 - 2 A significant profit was realized.
 - 3 One attendee requested consideration for a refund in advance, as a conflict came up.
 - a The board agrees he can get his fee back, minus BPT fees.
 - b Maia will contact him and request Jim O'Keefe to sent a check.
 - C Programs/technical/ Social:
 - 1 This month's meeting is a special event at SF Airport.
 - 2 The committee will get a list of topics and speakers to Rietta so it can be posted on the website.
 - a This can be simple, just speaker names and topics. The creation of the flyer can come at the appropriate time prior to the meeting.

- 3 Gail Bate wants to talk about subjects that interest everyone. Everyone comments that the upcoming code changes are interesting to all.
- D Continuing Education: no report, June and July are not registered for AIA CEU.
- E Greeter Raffle: badges will be at the July event, but no raffle.
- F Editor: Deadline for the August Newsletter is Thursday, June 14th at noon.
- G Historian: No report.
- H Awards: No report. Wally Holman will be receiving the Fellows award at the Convention.
- I Website: July's meeting is posted. August and September dates are posted but no information is listed other than the dates. Rietta has not received any program information or flyers.
- J Operating House:
 - 1 64 are signed up for the SF Airport meeting July 13, the cut off is 100.
 - 2 There are three sponsors, who get 8 to 10 guests with their signup. This significantly reduces the available sign up spots!
- K Toys for Tots: no report.
- L Marketing Committee: No report.
 - 1 Rose will check in with Meredith about how the sponsorship money for the July event is being utilized.
 - 2 SCV AIA is reportedly planning some sort of industry event.
 - 3 SF AIA is also planning an industry event, Symposium by Design, October 29, 2016
- 9 Announcements/Open Discussion:
 - A JULY 1 is the cutoff for Construct early bird pricing. Maia is attending.
- 10 The meeting was adjourned by Chapter President Maia Gendreau at 5:42 p.m.