



## Santa Clara Valley Board Meeting Minutes - Draft

Biltmore Hotel and Suites  
2151 Laurelwood Road  
Santa Clara, California

May 1, 2014

- I. The meeting was called to order by Chapter Vice-President Rietta McCain at 5:01 p.m.
- II. Attendees:
  - A. Board Members Present; Rietta McCain, CSI, CCCA, AIA, LEED AP ID+C – Vice President, Jim Morelan, CSI, AIA, LEED AP – Director; Jim O'Keefe, CSI -Treasurer; Maia Gendreau, AIA, CSI, CDT- Secretary; Rose Garrison, CSI – Director, Jim Morelan, CSI, AIA, LEED AP - Director; Albert Wege III, CSI, CCCA, AIA, LEED AP - Director.
  - B. Region Director: Krista Nelson, CSI, CDT, RA, LEED AP, EDAC
  - C. Committee Chairs: none
  - D. Members: none
- III. The minutes of the April meeting were reviewed by those present. Minutes are amended to correct Jim Morelan's credentials to include LEED AP. Minutes are filed as amended.
- IV. Treasurer's Report:
  - A. The treasurer's report is incomplete at this time due to the early in the month meeting date. The report will be emailed to the Board next week.
- V. Region Director's Report:
  - A. The West Region Conference went off well.
  - B. The President will report on the West Region Board meeting.
- VI. President's Report:
  - A. President is absent, no report.
- VII. Unfinished Business:
  - A. Student Fund: the task team has not yet met to work on a report, it will be forthcoming.
- VIII. New Business:
  - A. Leadership Session in Hawaii: Rietta submitted a written report on one of the Leadership Training sessions from the Conference on educational programs. Basic points were to move away from widely available programs and focus on items that are more specific and unique to CSI. Also, programs should appeal to all members of CSI, not just architects.
- IX. Committee Reports
  - A. Membership:
    1. It appears we lost a member. Rose has not yet compared membership lists to determine who has dropped.
    2. One member, Matt Miller, reports to Rose that he may not be getting the emails. Hannah does not have access to the membership lists, so new members need to be sent to her to update the mailing list. Rietta will check the newsletter mailing list as well.
    3. Jim M. reports an invited attendee should be coming tonight who may join the Chapter.
  - B. Education Seminar: No report.
  - C. Programs/Technical/Social: Kevin is absent tonight, but the list of programs was presented last month.
  - D. Continuing Education: Tonight's program is registered for CEU's with the AIA.
  - E. Greeter/Raffle: Wine is here for the raffle.
  - F. Editor: The deadline is tomorrow, May 2nd at noon.
  - G. Historian: no report.

- H. Awards:
  - 1. Jim has a flyer for the membership appreciation event that will be distributed tonight.
  - 2. There will be a raffle: Rose has donated Giant's tickets, we have some wine, and the marble draw. If people have other donation items, please let Jim O know.
  - 3. Eric Camin will swear in the officers.
- I. Website:
  - 1. Bob Anderson was at the Board Meeting last month.
  - 2. The original Chapter website ([www.csiscv.org](http://www.csiscv.org)) now has a link to the microsite, facebook page, and twitter feed.
  - 3. The microsite is getting updated with the newsletter monthly.
- J. Operating/House: 20 attendees are expected for dinner and 3 for the program only.
- K. Toys-for-Tots: no report.
- L. Marketing: no report.
- X. Announcements:
  - A. The next West Region conference will be a Tri-Region conference with Northwest and Southwest Regions. It will take place May 13-16, 2015 in San Diego
  - B. CSI Academy will be April 16-18, 2015 in San Francisco.
- XI. The meeting was adjourned by Chapter Vice-President Rietta McCain at 5:24 p.m.